MEDIA

The Library Director or their designee shall act as the official Library spokesperson for all media questions, including requests by newspapers, television, government officials, etc.

No other employee shall take on the responsibilities of the spokesperson or make statements in reference to the Library or to any media representative without direct authorization of the Director or their designee. The media may not interview patrons inside the library without the permission of the Library Director or their designee.

The media may interview patrons outside the library building but may not block library entrances. The Library welcomes media coverage of its events and services. However, it is the responsibility of the media to obtain the permission of any library patron or staff member who would be prominently included in the composition or recording. Taking photographs or videotaping of a minor requires the permission of the minor's parent or guardian.

The Library undertakes no responsibility for obtaining these releases.

PHOTOGRAPHY & VIDEOGRAPHY

Casual amateur photography and videotaping is permitted in the public areas of the library without prior notification. However, persons taking photographs or videos shall not (1) compromise a patron or staff member's right to privacy (2) harass, intimidate or threaten a patron or staff member or (3) block library aisles, walkways, doors or exits. Commercial photography and videotaping in the library or on library grounds requires the written permission of the Library Director.

Permission will only be given for uses that do not interfere with patron usage of the library. Commercial photographers/videographers are prohibited from using imagery of Library employees or patrons.

No identifying images of the Irondale Public Library may be used for the purpose of solicitation or political gain. The Irondale Public Library does not endorse the viewpoints of entities that may use the library for photography or filming.

As with amateur photography, persons taking photographs or videos shall not (1) compromise a patron or staff member's right to privacy (2) harass, intimidate or threaten a patron or staff member or (3) block library aisles, walkways, stairwells, doors or exits.

The Library often takes pictures and shoots videos to use in library publicity materials and on our website. The Library reserves the right to document its services and the public's use of the library.

Official representatives of the Library may take photographs, videotape, or use other recording devices within the library and at library-related events and activities. These photographs and video may be copied, displayed, published, posted and telecast for purposes such as promotion, publicity and news to inform the public about the library. If individuals do not wish the Library to use a picture or video of them or their child, they should tell a Library staff member prior to the event.

(Approved by the Irondale Public Library Board on 19th day of November, 2025)