Irondale Public Library
Request for Reconsideration Form

The Irondale Public Library Board has established a Collection Development Policy and a procedure for gathering input about Library materials. If you wish to request reconsideration of a resource, please return your completed form to the Library Director.

To submit a request for reconsideration of materials at the Irondale Public Library, you must be a resident of the City of Irondale and a Library Card holder in good standing*. Only one (1) form from a household is accepted at a time. Each household is limited to no more than three (3) requests for reconsideration per year. **For this form to be considered, the form must be completed in full and signed, and the material being challenged must also be read/viewed/listened to in full. Failure to fully answer all questions and failure to read/view/listen to the challenged material will nullify the form and request.**

Title: _____

Author: _____

Format (Book, Video, Magazine, etc.): _____

Your Name: _____

Address: _____

Phone: _____

Group you represent (if any): _____

Please provide answers to each question and complete the form in full.

1. Please explain, in detail, what action you are requesting the Library to take. For example, are you requesting the material be moved to a different section of the Library or are you requesting the material be removed from circulation?

2. Have you read the **Library's Collection Development Policy**? You must read the Collection Development Policy (available at the library or on the website at irondalelibrary.org) prior to requesting reconsideration or relocation of material.

3. How was this material brought to your attention?

4. Did you read/listen/view the entire work? *If you did not read/listen/view the entire work, the material will not be placed under review.*

**Good Standing means the library card is up to date and had no more fines than five dollars ($5.00).*

5. What positive qualities does the material present?

6. What are your concerns about the material and why do you object?

7. What specifically do you object to in this work? Include pages cites, quotes, and/or scenes.

8. For what age group would you recommend this work?

9. Have you read any professional reviews about this work? If so, how has the material been assessed in professional review sources? (Include citations)

10. What do you believe to be the theme of this work and the purpose?

11. Who would be negatively impacted by this material and how? (Include citations and evidence).

12. What additional item(s) on the topic do you recommend? (include titles and professional reviews of replacement).

13. Explain how the material fails to meet Intellectual Freedom standards.
By answering this question and providing your signature to this form, you are stating that you have read the First Amendment to the United States Constitution, the Library Bill of Rights and Statement of Intellectual Freedom which reads:

Congress shall make no law respecting an establishment of religion or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances.

Intellectual freedom is the right of library users to read, seek information, and speak freely as guaranteed by the First Amendment. Intellectual freedom is one of the core values of the library profession; it promotes access to information and guides the defense against censorship.

The Freedom to Read Statement asserts, "The freedom to read is essential to our democracy." In a democratic society, individuals must be sufficiently knowledgeable to make informed decisions. Libraries provide their users with necessary information through a wide selection of materials from varying points of view. It is essential that library resources remain free to use for all, regardless of age.

14. Additional comments:

The choice of library materials by patrons is an individual matter. Parents and legal guardians are responsible for the materials that their children borrow. While you may reject materials for yourself or for your children, you cannot exercise censorship to restrict access to library materials by others.

*Patron Printed Name: _____

*Patron Signature: _____

Date: _____

Library Director Signature: _____ Date Received: _____

***The Library Director will acknowledge receipt of the form within two weeks and will begin the review process.**

Approved by the Irondale Public Library Board on November 20, 2024